

Approved For Release 2002/06/10 : CIA-RDP61-00763A000200150111-4

DDO - 8525-59

4 DEC 1959

MEMORANDUM FOR: James Q. Reber

SUBJECT: Travel Voucher for Period: 19-31 October 1959

1. Subject voucher has been processed and approved in the amount of \$ 1,133.59* which has been applied against the related travel advance in the amount of \$ 1,175.00 dated 15 October 1959.
(Or outstanding balance of original advance _____.)

The balance of the advance to be refunded is \$ 41.41. Should you desire to refund by personal check, please make it payable to

2. Early settlement of your account will be appreciated.

SIGNED

Finance Officer

*Claimed - - - - - \$1,135.29

Not Allowed:

19 Oct. $\frac{1}{4}$ DAY F/D claimed at \$12.00, 1.50
should be \$6.00

Telephone Calls claimed for \$12.60, .20
should be \$2.40

\$1,133.59

Dist

2 - Add

1 - Chrono

1 - Pers

1 - Reading

RVB:jt/ 14 December 1959